Farmers Market Intern
August 2016 – May 2017

The Allen Farmers Market is a project of Allen Neighborhood Center (ANC), a 501(c)(3) organization in Lansing, Michigan. Since 2004, the market has served as a community hub where neighbors can find locally grown and produced foods, ready-to-eat dinner options, and a convivial atmosphere in which to socialize and build community. The market is held every Wednesday year-round: outdoors in the ANC parking lot from late May – mid-October, 2:30-7pm; and inside the Allen Market Place from late October – early May, 3-6:30pm.

ANC is offering an unpaid internship to those interested in farmers market management, communications, and community development.

Internship Activities

- Volunteer coordination: lead team of volunteers during each market and train new volunteers
- Promotions: post on social media, design print ads, distribute other materials (e.g. posters)
- On-site assistance to the Market Manager during market days
- Back-end assistance to Market Manager such as event planning and reporting

Qualifications

- Commitment to serve 10-15 hours per week, August 2016 – May 2017.
  Semester internships are also available.
- Desire and ability to engage with a diverse group of people, particularly those living in low-income neighborhoods.
- Enthusiasm for local food and the Lansing community.
- Ability to perform the physical tasks necessary to run an outdoor market in all types of weather.
- Ability to function independently and in a team environment.
- Familiarity with social media and basic photography.
- Good written and oral communication skills.

We are able to partner with academic institutions to provide this internship for college credit.

How to Apply
Submit a cover letter and resume to Volunteer Coordinator: volunteer@allenneighborhoodcenter.org, 517-999-3919.

More information about the Allen Farmers Market can be found on our
Website: http://www.allenmarketplace.org/farmers-market/
Facebook page: https://www.facebook.com/AllenFarmersMarket/